



Route: [Ohio Administrative Code](#) » [5101:2 Division of Social Services](#) » [Chapter 5101:2-9 Children's Residential Centers, Group Homes, and Residential Parenting Facilities](#)

5101:2-9-21 Care, supervision and discipline.

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(A) Disciplinary procedures of a residential facility shall be explained to all staff and each child according to their age and functioning level. A copy of the disciplinary procedures shall be made available to persons or agencies who desire to place children in the facility.

(B) The residential facility disciplinary procedures shall be humane, instructive and shall be administered with fairness, consistency and respect and regardless of the child's race, sex, religion or cultural heritage. All cruel and unusual punishments/practices are prohibited including, but not limited to:

(1) Physical punishment such as spanking, punching, paddling, shaking, biting, hair pulling, pinching, pushing, physical hitting inflicted in any manner upon the body or roughly handling a child.

(2) Physically strenuous work or exercises, when used solely as a means of punishment or discipline.

(3) Forcing a child to maintain an uncomfortable position, or to continuously repeat physical movements when used solely as a means of punishment or discipline.

(4) Group punishments for the behavior of an individual. A group activity shall not be cancelled for the entire group due to the behavior of one or more individuals.

(5) Verbal abuse, including swearing, directed at a child or derogatory remarks about a child's family, race, religion, or cultural background or threats of physical violence against the child or removal of the child from the facility.

(6) Denial of social or recreational activities for more than five consecutive days without prior written approval of the facility administrator and a certified or licensed practitioner of behavioral science.

(7) The denial of social, mental health or casework services, medical treatment, educational services or access to their guardian ad litem or attorney, probation officer, court appointed special advocate, placement worker or caseworker.

(8) The deprivation of meals or any required snack.

(9) The use or denial of any medication as a punishment or discipline.

(10) The denial of visitation or communication rights with a child's family as a means of punishment or discipline.

- (11) The denial of sleep.
- (12) The denial of shelter, clothing, bedding, or restroom facilities.
- (13) The use of physical restraint as a means of punishment or discipline.
- (14) Organized social ostracism such as codes of silence.
- (15) The use of chemical restraint.
- (16) The use of mechanical restraint.
- (17) Isolation in a locked or unlocked room used as punishment.
- (18) Separation of a teenage mother and her child in a residential parenting facility as a means of punishment.
- (19) The use of prone restraints. Prone restraint is defined as all items or measures used to limit or control the movement or normal functioning of any portion, or all, of an individual's body while the individual is in a face-down position for an extended period of time. Prone restraint includes physical or mechanical restraint.
- (20) Time out exceeding one minute for each year of the child's age, unless approval is granted by a certified or licensed practitioner of behavioral science and documented in the child's service plan.
- (21) Punishment for actions over which the child has no control such as bedwetting, enuresis, encopresis or incidents that occur in the course of toilet training activities.

(C) Discipline shall be administered only by persons who are administrators or employees with direct care responsibilities of the residential facility. Children shall not discipline other children, except their own. All staff involved in the discipline of children shall meet the requirements of rule [5101:2-9-03](#) of the Administrative Code.

(D) Agency employees, contract staff, student interns and volunteers shall not engage in any act of omission or commission which results in the death, injury, illness, abuse, neglect, or exploitation of any child.

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R.C. [119.032](#) review dates: 08/09/2010 and 12/01/2014

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Route: [Ohio Administrative Code](#) » [5101:2 Division of Social Services](#) » [Chapter 5101:2-9 Children's Residential Centers, Group Homes, and Residential Parenting Facilities](#)

5101:2-9-22 Isolation, seclusion and restraint.

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(A) Physical restraint and isolation shall only be used in emergency circumstances when less restrictive interventions have been determined to be ineffective and only to ensure the immediate physical safety of the child, a staff member or others. The use of physical restraint and isolation shall be limited to the following emergency situations:

(1) For protection of the child.

(2) To protect another person from a child.

(3) For self protection.

(B) A residential facility shall isolate residents only in accordance with the facility's written policy which has received the prior approval of the Ohio department of job and family services (ODJFS).

(C) Isolation shall only be used by a residential facility with an isolation room approved by ODJFS that meets the requirements of this rule.

(D) Only one child shall be placed in an isolation room at a time.

(E) A child shall not be isolated longer than fifteen continuous minutes without written supervisory approval.

(F) A child shall not be isolated for longer than one continuous hour and no longer than a total of two hours in any twenty-four hour period.

(G) A residential facility shall ensure that isolation is used exclusively for the behavior management of a child who is out of control.

(H) Any room used for isolation shall be lighted, well-ventilated, and maintained at a comfortable temperature. The room shall be at least fifty-six square feet in size, and shall have a ceiling height of at least seven feet, six inches and shall be free of any objects or materials which might be used to inflict self-injury.

(I) Any room used for isolation shall not be used for any other purpose.

(J) When a child is placed in isolation, staff shall inform the child of the reason for placing him or her in isolation. Before continuing a child's isolation, staff shall discuss with the child the need for continued isolation. Upon release from isolation, staff shall again discuss with the child the reason for the use of isolation.

(K) Physical restraint and isolation shall only be utilized by staff who have current American red cross, American heart association or equivalent first aid and cardiopulmonary resuscitation (CPR) training.

(L) When isolation is used, the following procedures shall be followed:

(1) Staff members shall ensure that a child who is placed in isolation is not in possession of any object or material which might be used to inflict self-injury and that only one child is placed in an isolation room at a time.

(2) Staff shall be in auditory contact with an isolated child at all times, and shall make visual observation of an isolated child every five minutes during the period of isolation.

(3) Visual observations as required by this rule shall be documented in an isolation log. The isolation log shall contain:

(a) The name of the child.

(b) The time of placement in isolation.

(c) The reason for the placement in isolation and the discussion of the reason for isolation with the child.

(d) The chronology of observations including the signature or initials of the staff who placed the child in isolation.

(e) The written supervisory approval of a child isolated longer than fifteen continuous minutes.

(f) The written approval of the administrator or designee for continued isolation of a child for any period of isolation longer than thirty minutes.

(g) The time of removal from isolation.

(M) No child under the age of six shall be isolated for purposes of behavior management.

(N) Any restraint techniques used to restrain a child shall be previously approved and listed in the behavioral intervention policy of the residential facility.

(O) The physical restraint or isolation shall end when the child becomes calm or when the child's behavior no longer constitutes an emergency.

(P) Residential facilities that utilize either physical restraint or isolation, or both, shall provide all administrators and child care staff with training in the use of physical restraint or isolation, or both, pursuant to rule [5101:2-9-02](#) of the Administrative Code.

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Route: [Ohio Administrative Code](#) » [5101:2 Division of Social Services](#) » [Chapter 5101:2-12 Licensing of Child Care Centers](#)

5101:2-12-22 Child guidance and management for licensed child care centers.

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(A) Child care staff members assigned to supervise a child or group of children shall be responsible for their guidance and management.

(B) Child guidance and management measures must be developmentally appropriate for the child, shall be consistent, shall be explained to the child and shall take place at the time of the incident as soon as the issue can be safely addressed.

(C) The child care staff member shall:

(1) Use developmentally appropriate techniques suitable to the children's ages and relevant to the circumstances such as, but not limited to:

(a) Setting clear limits.

(b) Redirecting the child to an appropriate activity.

(c) Showing children positive alternatives.

(d) Modeling the desired behavior.

(e) Reinforcing appropriate behavior.

(f) Encouraging children to control their own behavior, cooperating with others and solving problems by talking things out.

(2) Intervene, when needed, as quickly as possible to ensure the safety of all children.

(3) If centers use developmentally appropriate separation from the situation the separation shall last no more than one minute for each year of age of the child and shall not be used with infants. When the child is to return to the activity child care staff members must review the reason for the separation and discuss with the child what behavior is expected.

(4) Communicate and consult with parents or guardians prior to implementing any specific behavior management plan. This plan must be in writing and signed by the parent/guardian and must be consistent with the requirements of this rule.

(D) All employees and child care staff members shall not:

(1) Abuse, endanger or neglect children.

(2) Utilize cruel, harsh, unusual, or extreme techniques.

(3) Utilize any form of corporal punishment.

- (4) Delegate children to manage or discipline other children.
- (5) Use physical restraints on a child.
- (6) Restrain a child by any means other than holding children for a short period of time, such as in a protective hug, so that the children may regain control.
 - (a) Prone restraint of a child is prohibited. Prone restraint is defined as all items or measures used to limit or control the movement or normal functioning of any portion, or all, of a child's body while the child is in a face-down position.
 - (b) Prone restraint includes physical or mechanical restraint.
- (7) Place children in a locked room or confine children in any enclosed area.
- (8) Confine children to equipment such as cribs or high chairs.
- (9) Humiliate, threaten or frighten children.
- (10) Subject children to profane language or verbal abuse.
- (11) Make derogatory or sarcastic remarks about children or their families.
- (12) Punish children for failure to eat or sleep or for toileting accidents.
- (13) Withhold any food, including snacks and treats, rest or toilet use.
- (14) Punish an entire group of children due to the unacceptable behavior of one or a few.
- (15) Isolate and restrict children from all activities for an extended period of time.

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Rule Amplifies: [5104.011](#)

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Route: [Ohio Administrative Code](#) » [5101:2 Division of Social Services](#) » [Chapter 5101:2-9 Children's Residential Centers, Group Homes, and Residential Parenting Facilities](#)

5101:2-9-03 Staff development and evaluation.

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(A) A residential facility shall provide each child care staff person with a minimum of twenty hours of orientation within the first thirty days after the date of hire. The training required by this paragraph may be conducted outside the residential facility. Regular ongoing duties of an employee, including casework supervision and consultation, shall not be counted toward the requirements of this paragraph.

(B) Each child care staff person shall receive an additional thirty-two hours of training during the first year of employment. This requirement shall result in each child care staff person receiving a minimum of fifty-two hours of training during the first twelve months of employment. The training required by this paragraph may be conducted outside the residential facility. Regular ongoing duties of an employee, including casework supervision and consultation, shall not be counted toward the requirements of this paragraph.

(C) If an agency requires more than twenty hours of initial orientation, the additional hours may be counted toward the total number of hours required by paragraph (B) of this rule.

(D) Following the completion of the training as required by paragraphs (A) and (B) of this rule, each child care staff person shall receive at least twenty-four hours of structured and formalized training annually. Regular ongoing duties of an employee, including casework supervision and consultation, shall not be counted toward the requirements of this paragraph. If a child care staff person is or will be providing care for a youth expected to remain in substitute care until the youth's eighteenth birthday, the person shall be prepared adequately with the appropriate knowledge and skills to understand and address the issues confronting adolescents preparing for independent living, and provide such services as are needed and appropriate. To the extent possible, such services shall be coordinated with the life skills services required to be provided by rule [5101:2-42-19](#) of the Administrative Code.

(E) If a child care staff person is separated from employment from the agency and returns to work with the agency, the employee shall not be required to complete the new orientation training requirements of paragraph (A) of this rule if the employee returns to work with the agency within one year from the date the employee separated employment.

(F) A child care staff person may still be allowed to work if the employee was not able to meet the continuing training requirements due to any of the following:

(1) Extended leave.

(2) Separation of employment for less than one year.

(3) Extended illness.

(4) Critical emergencies.

(5) Cancellation of training classes.

(G) If a child care staff person fails to complete their continuing training timely:

(1) The employee shall not be left alone with residents until all of the incomplete training hours are met.

(2) The record shall contain documentation of the reason the training hours were not met.

(3) The employee shall complete the missed training within sixty days of returning to work.

(4) The employee is responsible for completing their ongoing annual continuing training in addition to any training they failed to complete.

(H) Initial orientation of new child care staff pursuant to paragraph (A) of this rule shall include, but not be limited to:

(1) Familiarization of the employee with emergency and safety procedures of the residential facility.

(2) The principles and practices of child care.

(3) Administrative structure, procedures, and overall program goals of the residential facility.

(4) Appropriate techniques of behavior management.

(5) Techniques and methodologies of crisis management including acceptable physical restraint or acceptable alternatives to restraint, if restraint is prohibited.

(6) Familiarization of the employee with the discipline policy restraintrestrictions outlined in rule [5101:2-9-21](#) of the Administrative Code, the discipline and behavior intervention policy required by rule [5101:2-5-13](#) of the Administrative Code, and any additional requirements the agency may have.

(7) Procedures for reporting suspected child abuse or neglect pursuant to section [2151.421](#) of the Revised Code.

(8) The emergency medical plan of the residential facility.

(9) Universal precautions.

(10) If a child care staff person will be providing care for a youth at least sixteen years of age, the person shall be prepared adequately with the appropriate knowledge and skills to understand and address the issues confronting adolescents preparing for independent living, and provide such services as are needed and appropriate. To the extent possible, such

services shall be coordinated with the life skill services required to be provided by rule [5101:2-42-19](#) of the Administrative Code.

(11) A review of Chapter 5101:2-9 of the Administrative Code as applicable to the functions of the agency.

(I) Each residential facility shall assure that all child care staff hired possess a current American red cross first aid and cardiopulmonary resuscitation (CPR) certification or equivalent at the time of hire or within six months following the date of hire. Child care staff of a group home or children's residential center shall be certified in the type applicable to the age and size of the children to be served in the facility. Child care staff of a residential parenting facility and a children's crisis care facility shall be certified in infant, adult and child CPR. The first aid and CPR certifications shall be maintained current at all times unless the employee meets one of the following exceptions:

- (1) Extended leave.
- (2) Separation of employment for less than one year.
- (3) Extended illness.
- (4) Critical emergencies.
- (5) Cancellation of training classes.

(J) A child care staff person shall not be permitted to work with children without another child care staff who is current on all first aid and CPR training and who is present at all times. If a child care staff person's first aid and CPR certification has been expired for more than ninety days, the staff member shall not be permitted to work in the facility without the required certification.

(K) There shall be at least one staff person with first aid and CPR certification on duty at all times in a living unit.

(L) Each residential facility shall document the completion of the training activities required by this rule in the personnel record maintained pursuant to rule [5101:2-5-09](#) of the Administrative Code.

(M) Physical restraint of a child shall only be utilized by a child care staff person who has received specific training and annual review in acceptable methods of restraint. Documentation of such training shall be contained in the employee's personnel record.

(N) If the facility revises any policy pertaining to children or child care staff, the child care staff shall receive training on the policy within thirty days of the revision.

(O) If a residential facility has a policy prohibiting the use of physical restraint, the facility shall complete annual training for all child care staff in acceptable alternatives to restraint.

(P) If a residential facility has a policy allowing the use of physical restraint, the facility shall complete annual training in acceptable methods of restraint

for the child care staff.

(Q) Physical restraint may be used by child care staff only:

(1) For self protection.

(2) For protection of the child from imminent harm.

(3) To protect another person from the child.

(R) Child care staff shall use only the least restrictive physical restraint necessary to control a situation.

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Search for Early Learning and Development Programs

This system will help you locate the type of early learning and development program which meets your needs. You can search by location, type of program, and by ages of children who need care. You will be able to learn more about each program including the licensing status, Step Up To Quality Rating, any additional accreditation or affiliation, and information about the findings from licensing inspections.

Type B Homes are required to be licensed by ODJFS if the home is serving or intends to serve children through the publicly funded child care program.

1. County* 2. City* 3. Zip Code*

ALL

4. Program Type 5. Step Up To Quality Rating

ALL

ALL

6. Program name begins with: † (Optional)

7. Serves Children in Publicly Funded Child Care:

* Entry of geographically conflicting County, City or Zip Codes will result in no programs being listed.

† Entering "The" or "A" before the name of the program, in the partial name search is optional.

Select these options to further limit the scope of your search

Age of Children Needing Care:							
Infant Younger Toddler Older Toddler Preschool School Age							
Days/Hours of Operation:							
Days/hours of operation may not include holidays, overnight or before/after school care. Select the days/times that best reflects your child care needs. For overnight care, you may use the "7PM to Midnight" option. For before/after school care, select the earliest time option that you need care.							
Please contact the child care provider to confirm availability and hours of operation.							
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Additional Search Limiting Criteria:							
NAEYC Accredited NECPA Accredited NACCP Accredited NAFCC Accredited COA Accredited ACSI Accredited Child Care Food Program							
The information listed above is reported and kept current by the program. ODJFS does not verify the accuracy and is not responsible for the program reported information. Contact the program for more information.							

Definitions:

- Early Learning and Development Programs: Programs that meet the minimum health and safety requirements for children. These programs support the development and well-being of young children in a learning environment. Program types include family child

care homes, and licensed child care programs (school age care, community based preschool and child care centers).

- [Step Up To Quality Rating](#): Step Up to Quality is a quality rating system designed to recognize the efforts of licensed early learning and development programs that take incremental steps towards improving quality. The search function retrieves all centers and Type A programs with a quality rating that is the same or higher than what you choose in the dropdown.
- Publicly Funded Child Care: Families may be determined eligible, by their county department of job and family services, for funding assistance toward their child care costs. Early learning and development programs may have completed a provider agreement with the Ohio Department of Job and Family Services to accept payment for the care of eligible children.
- Infant: Birth - 18 months
- Younger Toddler: 18 months - 2 1/2 years
- Older Toddler: 2 1/2 years - 3 years
- Preschool: 3 years - 5 years
- School Age: Kindergarten up to 15 years
- Child Care Food Program: This program participates in a child care food program that follows USDA nutritional standards for meals and snacks.

Accreditations are issued to programs meeting the standards established by one of the organizations listed below:

- [NAEYC](#): National Association for the Education of Young Children
- [NECPA](#): National Early Childhood Program Accreditation
- [NACCP](#): National Accreditation Commission for Early Care and Education Programs
- [NAFCC](#): National Association For Family Child Care
- [COA](#): Council on Accreditation
- [ACSI](#): Association of Christian Schools International

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5101:2-9-35 Additional programmatic requirements regarding behavior management.

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(A) An agency certified to operate a residential facility shall establish a system where instances of behavior that are a danger to a child or to others shall be brought to the attention of appropriately trained behavior management staff.

(B) An agency certified to operate a residential facility which uses isolation and/or physical restraint as a behavior management tool shall establish an ongoing system for collecting and reviewing monthly aggregate data that reflects the use of restrictive treatment elements, including the number of applications of isolation and/or physical restraint, the names of staff members who participated in each instance of isolation or restraint, the range and average length of isolation and/or physical restraint, and injuries in addition to the critical incident report. When there is an unusually high incidence of the use of isolation and/or physical restraint, the administrator or designee shall review the agency's policies on behavior intervention, physical restraint, and isolation to determine how such incidents can be reduced.

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